

Creating a .KMZ file for Air Photo Requests

UBC Geographic Information Centre

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1. Download and install Google Earth

Google Earth is freely available for download at:

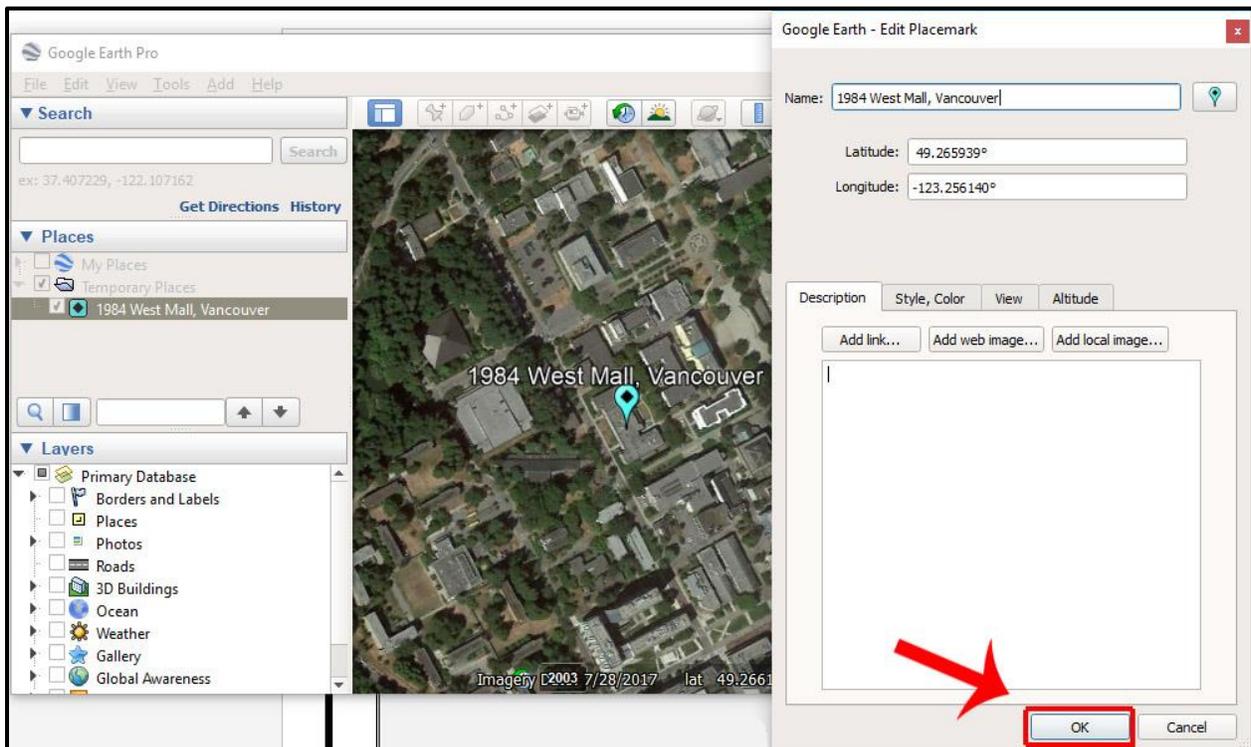
<https://www.google.com/earth/desktop/>

2. Draw & indicate your area of interest

Zoom to your site in Google Earth. You may use either the **Add Placemark**, **Add Polygon**, or **Add Path** tool to indicate your site.



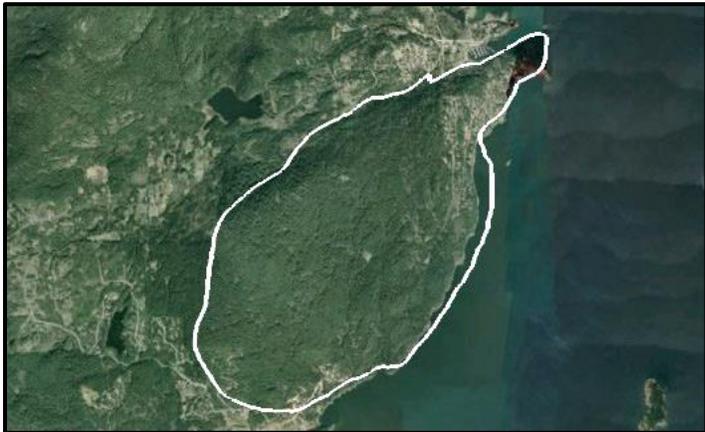
Once you are satisfied with the placement of the pinpoint/polygon/path, click **OK** on the dialog box to close it.



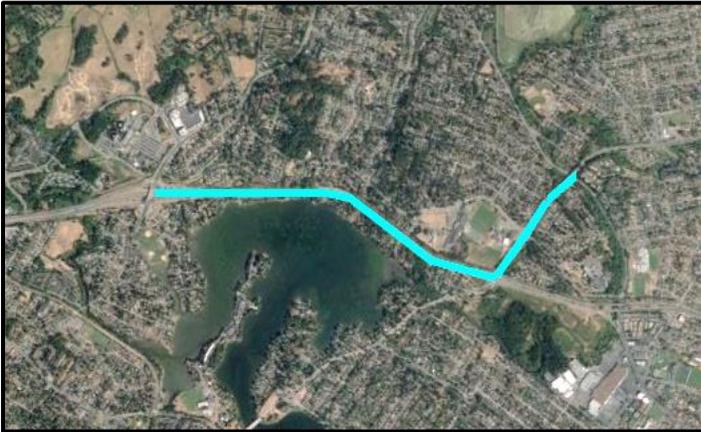
Add Placemark tool example – for sites with a specific address:



Add Polygon tool examples – for multi-block or remote area sites without an address:

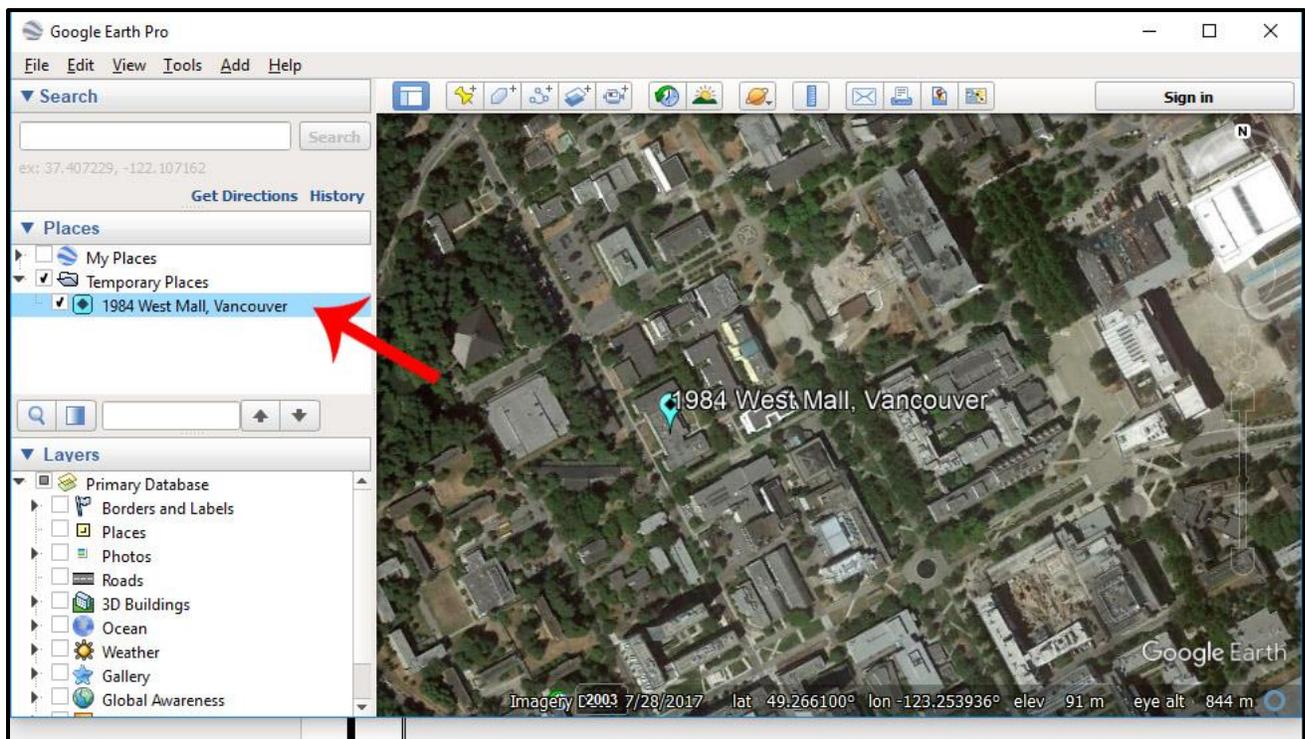


Add Path tool example – for highways, powerline, rivers, etc:

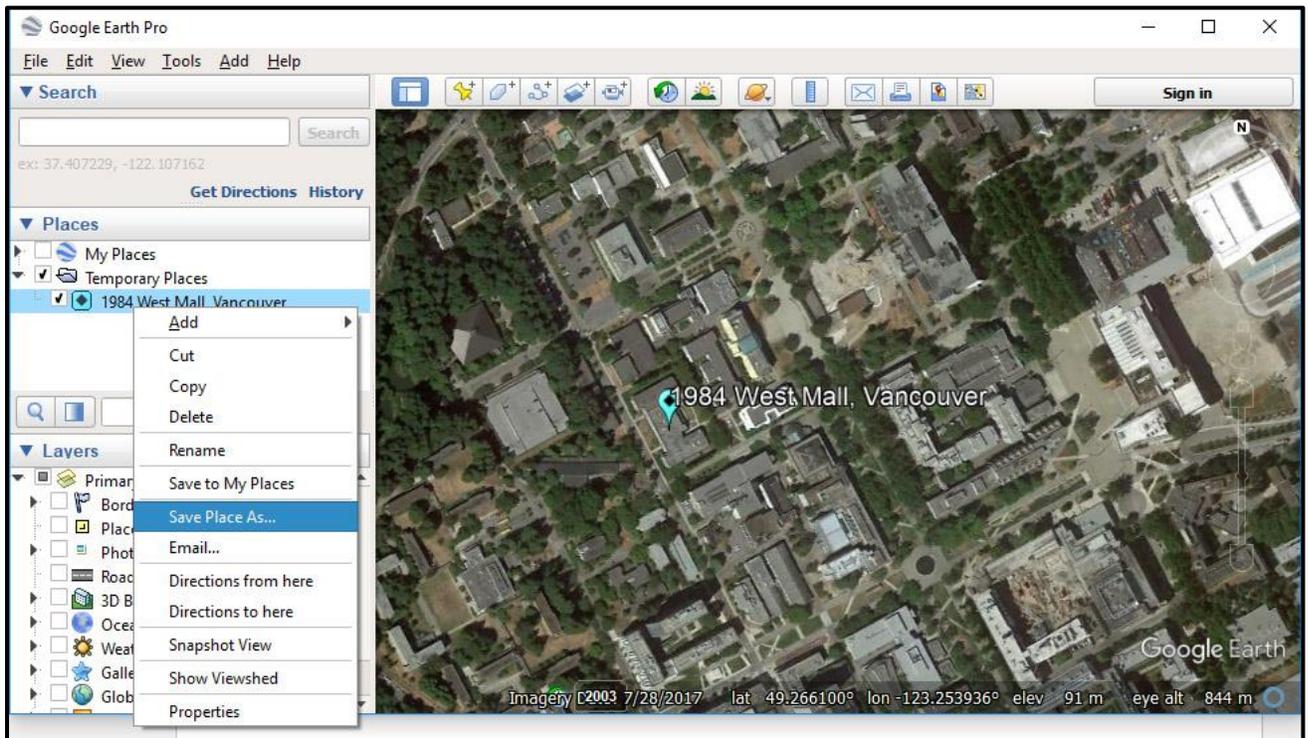


2. Saving the file

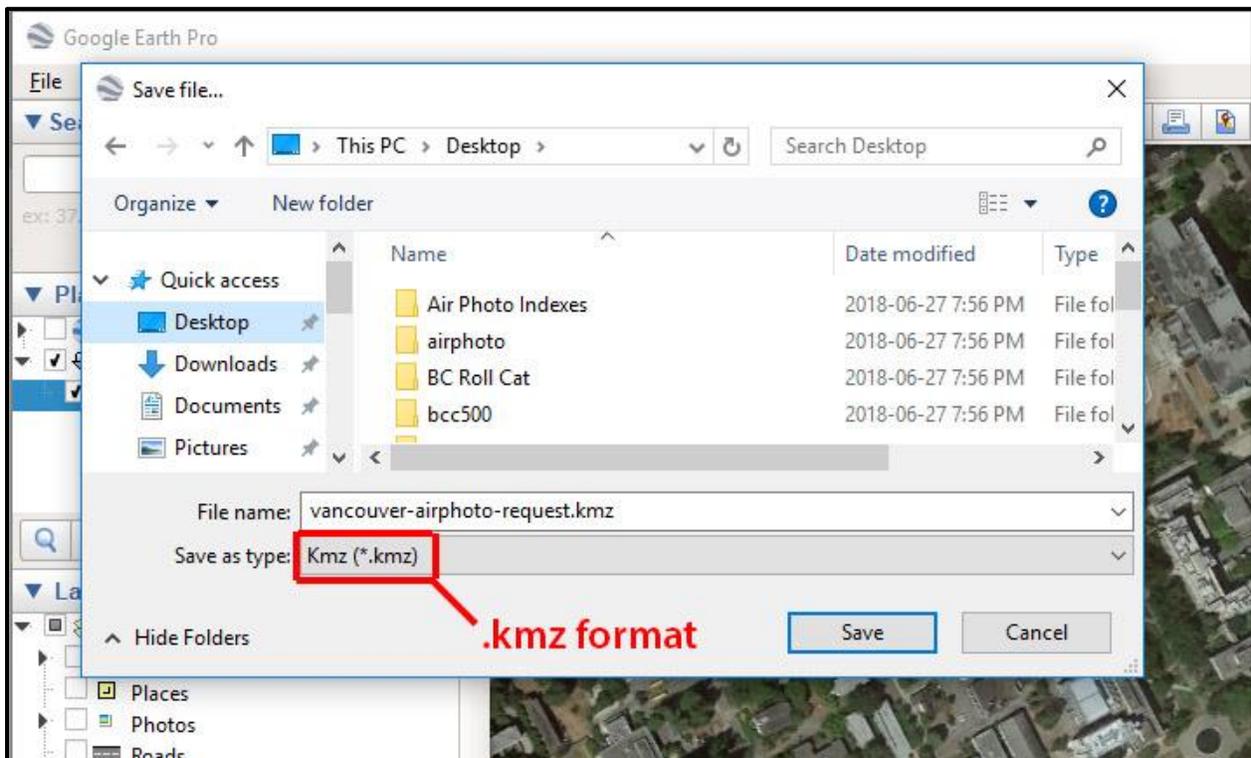
Once the pop-up dialog box has been closed, there should now be a new layer of the feature under the *Places* sidebar.



Right-click on the layer and choose "Save Place As".



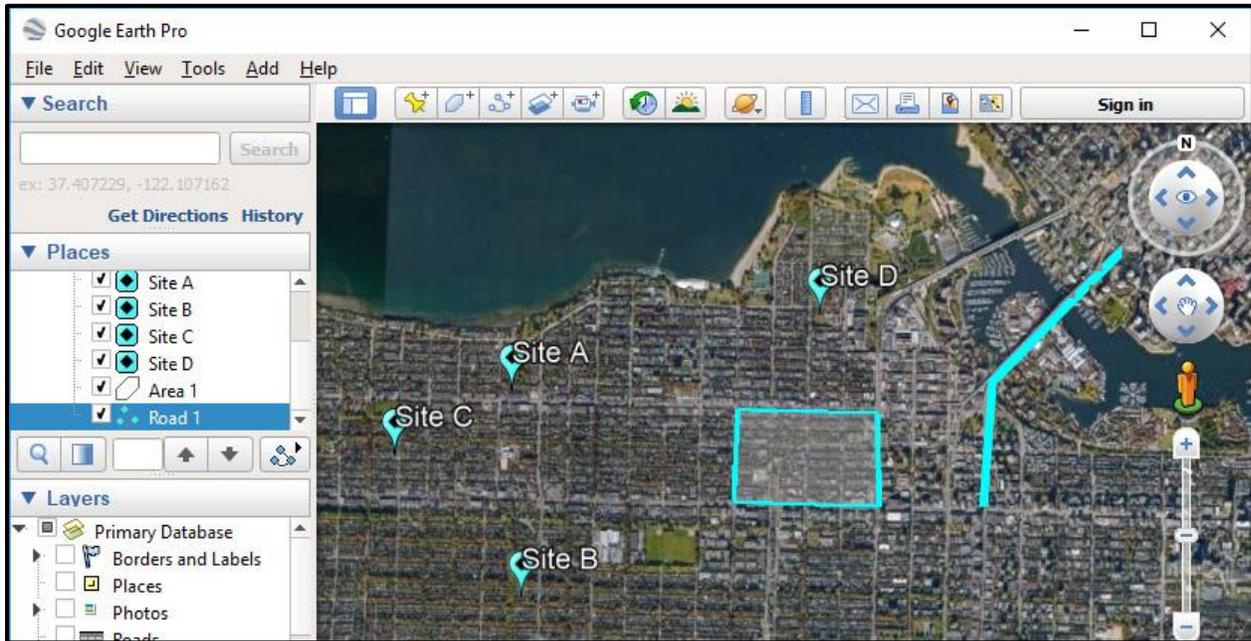
Name and save the file to your desired destination. Make sure to save as type Kmz.



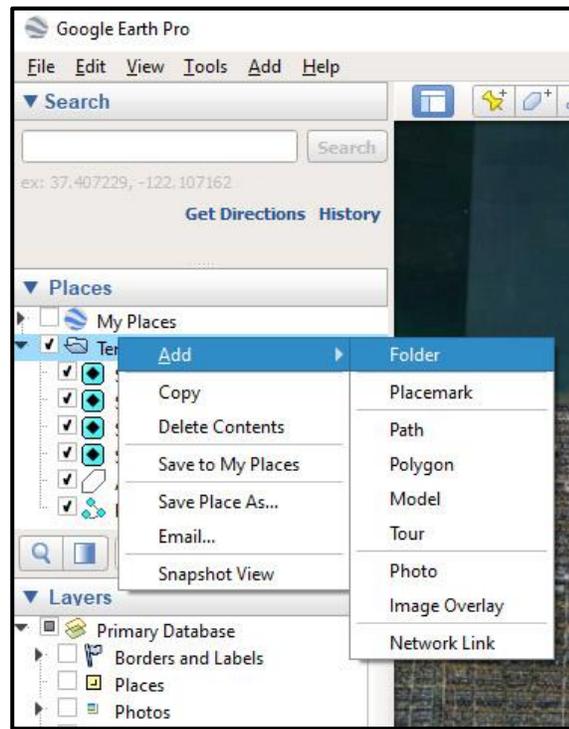
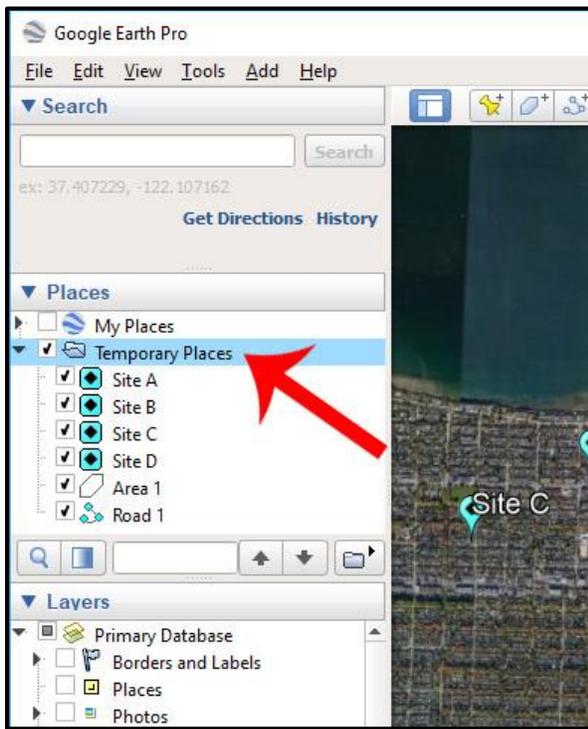
Bonus: Multiple sites in a single kmz file

If your project requires air photos of many locations, it might be easier to save them all as one single .kmz file.

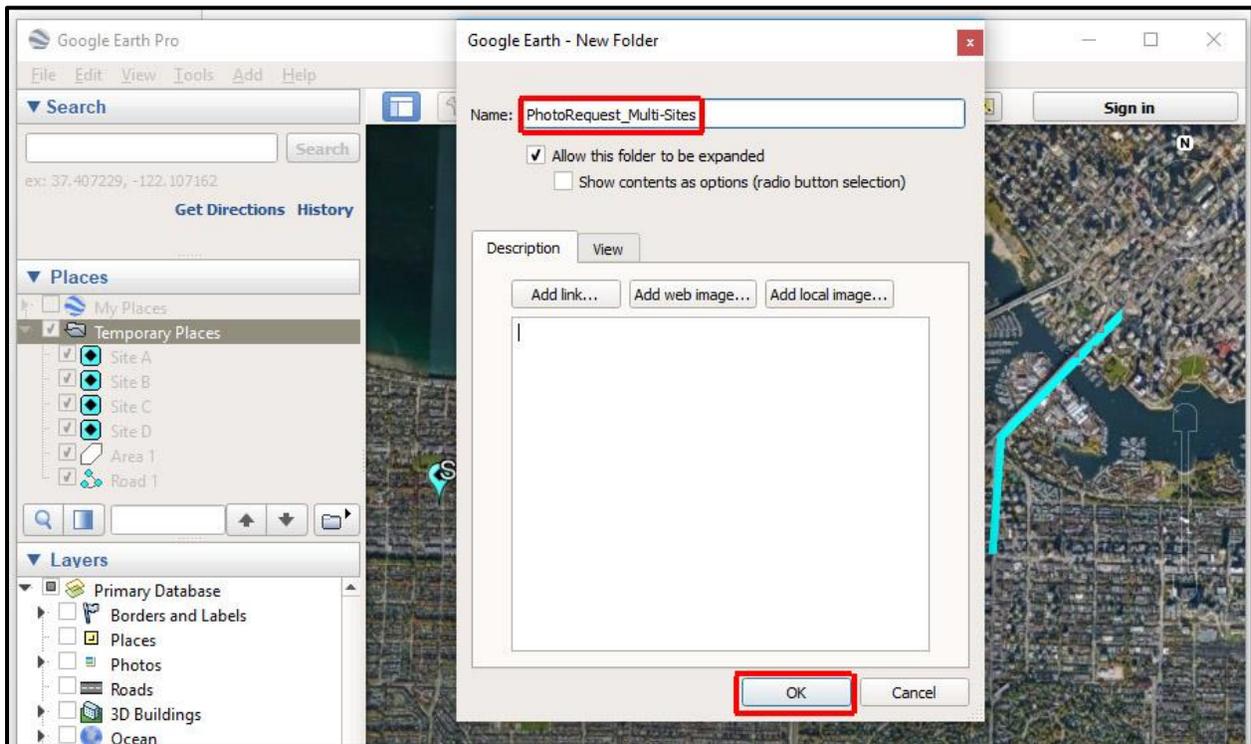
Draw all of your sites as shown above:



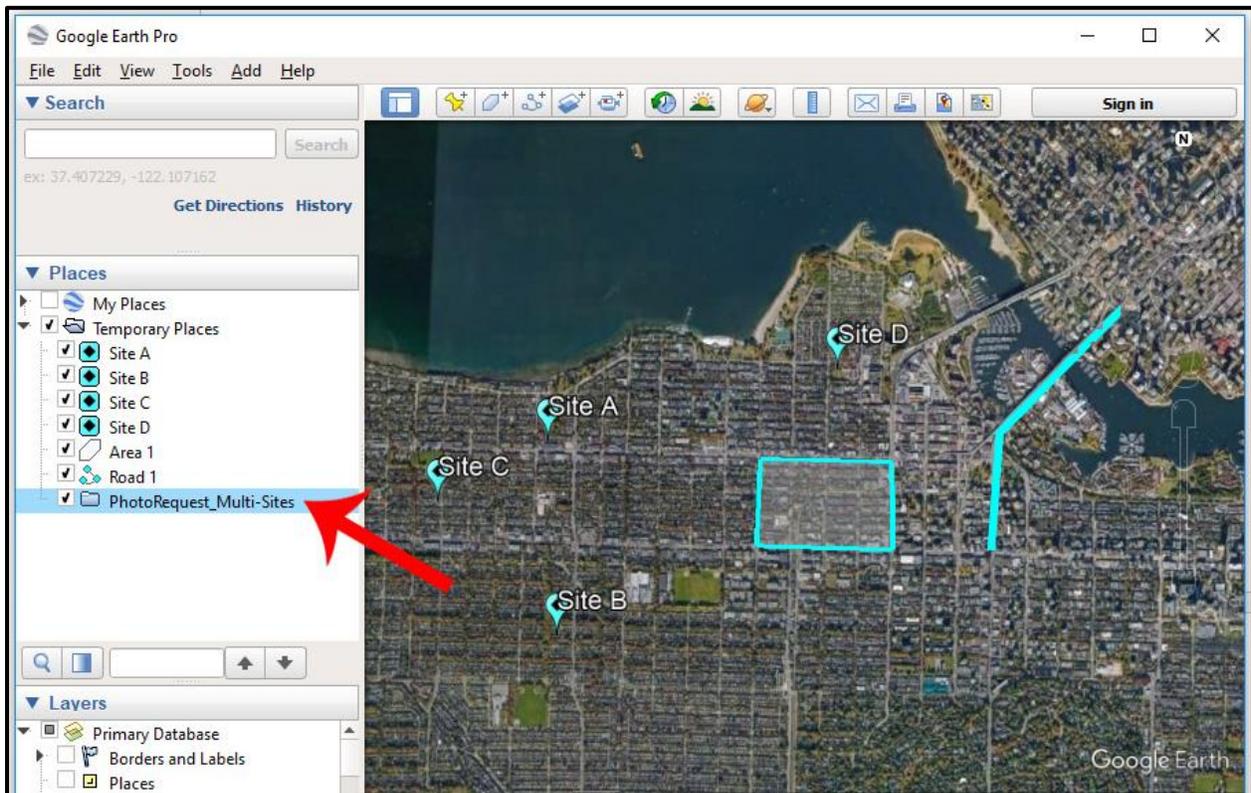
Under the *Places* sidebar, **right-click** on the *Temporary Places* folder. Choose **Add > Folder**:



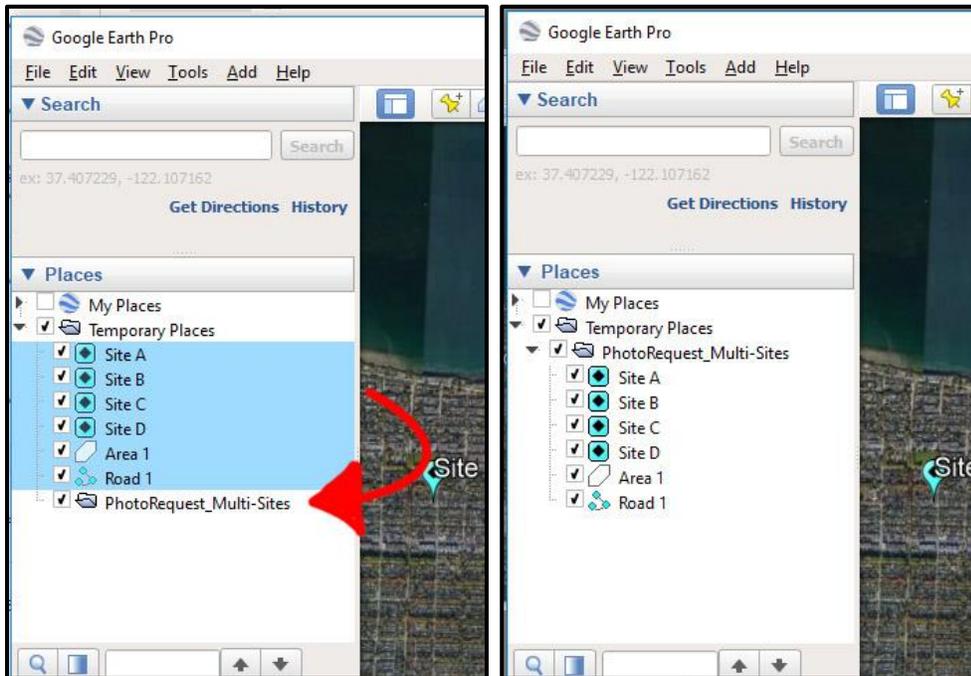
Enter a name for the new folder, and click **OK** on the dialog box.



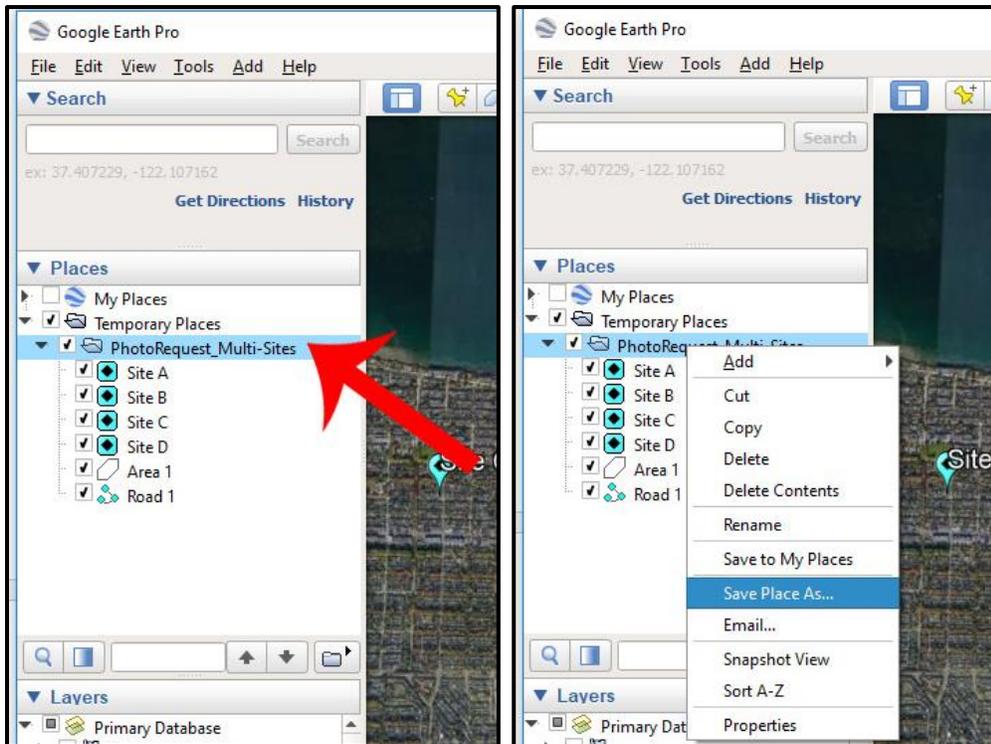
Your new folder should appear under the *Places* sidebar.



Select all your feature layers (hold down CTRL on keyboard to select multiple layers at once) and move/drag them into the new folder. All the feature layers should appear inside the folder in the files tree:



Right-click on the folder name and choose **Save Place As**.



This way all the sites should now be saved within one single *.kmz* file.